

A STUDENT GUIDE TO DO'S AND DON'T'S IN THE EXAM VENUE



DO NOT...

- Bring any unauthorised notes or materials into the exam venue
- Have any electronic aids or smart devices around your desk, on your person or in your pockets
- Talk or attempt to communicate with anyone in the exam venue, other than the invigilator
- Write your seat number on your hand, or have any other form of writing on your person
- Open the exam question paper until you are told to do so
- Turn over the exam answer book until you are told to do so
- Start writing until you are told to do so
- Bring a calculator that is not on the University approved list into the venue
- Bring any food into the exam venue
- Bring juice, fizzy or hot drinks into the exam venue
- Put a pencil case/tin, calculator case, glasses case on your exam desk
- Use Tippex or any other kind of correcting tape/fluid/pen
- Wear a cap or any other type of non-religious headgear
- Cause any kind of disturbance to other students who are still working
- Attempt to look at the work of another student
- Get up and leave the exam venue without notifying an invigilator and handing in your completed answer book/sheet
- Continue to write after the exam has finished
- Take the exam question paper or any used/unused answer books away from the venue